1889

(Circular No. 40.)

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Memo. for Presiding Examiners.

Owing to certain changes in the regulations respecting examinations, the Minister deems it advisable to call the attention of Presiding Examiner and others to those most important, in order that the said changes may the more readily be carried out.

1. Distinguishing numbers will not be used by the candidates, who will now place their names in full (surname preceding), on the slip to be attached to the envelope containing the answers, a sample being enclosed with the list of names. Candidates should be specially warned not to put their names or any distinguishing mark on their answer papers. (Regulation 160.)

2. The Presiding Examiners will be explicit in giving their instructions to the candidates as to the manner in which the slips are to be attached to the envelopes. (Regulation 161.)

3. Presiding Examiners will, as formerly, arrange the answers according to subjects, and will also arrange them according to the order of the names as they appear on the list of candidates for examination. (Regulation 164.)

4. Before the report for the remarks in Oral Reading is handed to the Examiner in that subject, the Presiding Examiner will enter the names in the report in the same order as they appear in the list of candidates for examination, which list is in accordance with the one on file in the Department, and it is essential that the same alphabetical order shall be maintained throughout.

5 The attention of Presiding Examiners is particularly directed to clause 7 of the note on Botany, in the Circular of Instructions to Presiding Examiners.

The Minister requests the Presiding Examiners to carefully peruse the regulations, and sections 154-163 inclusive shall be read to the candidates (as per time table), after they have been seated and before the question papers are distributed.

The prompt return of the answers at the close of the respective examinations is essential.

ALEX. MARLING,

TORONTO, June, 1889. *Secretary.*

500—June, '89.